

Minutes of KTCSC Meeting held on Thursday 25th May 2023 the Clubhouse (7:00pm)

Present: Tom Sellers, Ian Russell (Chair), Sue Russell, Barry Coe, Michelle Tanser, Matt Bennett, Luke Doughty, James Bambridge, Greg Titcombe, Martin Reece

Apologies: None

	Agenda Item	Notes	Actions
1	Minutes from 27 th April 2023	Accepted	
2	Finance forecast	TS presented the latest 2023 forecast (See Appendix 1)	
3	Works to do	<p>Updated Works to do List attached as Appendix 2.</p> <p>Still waiting for Hot water tank control panel to be moved so we can see it. 2 new timer controls to be installed tomorrow (26th May)</p> <p>Solar Panels – preliminary signs from ECB suggest we may get 50% funding from ECB. Preliminary application has been sent to the FA. T James - decision expected July 2023.</p> <p>BC to ask Bishop Stopford if they want advertising. Waiting for their reply</p> <p>MR has contacted British Rail re getting some netting put up to stop losing cricket balls</p>	<p>IR to monitor</p> <p>BC to monitor</p> <p>MR to progress</p>
4	Section reports	<p>Cricket: Season has started.</p> <p>Archery: no report</p> <p>Rifle: Quote for new door awaited. Gardening tidy up has started. Membership similar to last year</p> <p>Hockey: Ladies O55s won their cup final. AGM held. Summer games have started. Matt Bennett now the hockey rep.</p> <p>Football: Season finished – reasonable year. FA renewal started. Tournament logistics in hand</p> <p>Tennis: Ongoing maintenance</p>	

5	Beer Festival	<p>Date now changed to weekend of Sep 23rd as there are now cricket league games at start of September</p> <p>Items to progress are:</p> <p>Marquee – MR has obtained one via Rugby Club @ £50 – Now Booked</p> <p>Potbelly – LD to continue chatting to them. Barrels £80 each. Cider boxes £30/40 each</p> <p>Glasses – Potbelly can do a glass with KSC logo for 80p each. Agreed to order 500. These have arrive. TS to get some plastic glasses as backup</p> <p>Tokens – need to be Custom made. £120 for 1000.</p> <p>Music – BC has contacted a band via Bishop Stopford School. MT also has a contact with a band. MT to pass details to LD. BC has also found a band. LD looking for w new band as original one not available. BC to book his band. SR to contact Jean Smith re a band she has used</p> <p>Volunteers – Each section to get some. Sections to start advertising the event with their members . IR to get Harrison Coe to do some posters for the clubhouse</p> <p>Programs – LD arranging at £60 for 1000</p> <p>Sponsors – wanted ???</p> <p>Catering – sell pitches to avoid our having to do anything. MT to pass on details of a Waffle man who has indicated he wants to attend to LD. Hog Roast cooker from Potbelly for free !!! LD has someone that can help cook the hog (Lobby?). £300 for a hog.</p> <p>Bouncy Castle – Dan Folgate does not do this anymore. Need to be aware of Insurance issues. LD chasing someone. IR to look at getting some external sockets installed.</p> <p>Parking – LD to continue discussions with Council re the Rec. Could now use our land as no cricket on the weekend. LD to contact Council re use of grass car park by the tennis. Can also use land behind trees at far end of ground .May want strimming</p> <p>TENS – <u>Is needed</u>. TS to apply for a 3 day TENS licence</p> <p>Portaloos – wanted?? To be decided - £75 each</p> <p>Tarpaulin wanted for floor. TS to purchase via screwfix some carpet protector strips - to be used for football tournaments</p> <p>Hay Bales TS has contacted Jon Stables re Hay Bales for seating. To be arranged neared the time</p> <p>Barrel Sponsorship – to be chased</p> <p>Sporting Activities on the day: Archery, Tennis, Hockey, Rifle – No. Football – small side games. Cricket – Softball</p> <p>Advertising: IR to chase his contact</p> <p>Opening times: Friday 4pm to 10pm, Saturday 12pm to 10pm, Sunday 12pm to 4pm</p>	
6	Functions	<p>May 25th Main Club AGM</p> <p>Jul 14th Sue/Telf party</p> <p>Jul 21st Junior School Kids party</p> <p>Aug 20th – Football tournament</p> <p>Nov 5th – Archery All day shoot</p>	<p>Jun 25th Hawks awards</p> <p>Jul 20th – AFP Summer Party (3pm til late) (80 people)</p> <p>Aug 13th – Football tournament</p> <p>Sep22nd/23rd/24th – Beer festival</p> <p>Dec 2nd – Ellie Mulligan 21st</p>

7	AOB	<p>LD reported that there were a number of “free” offices from Robert McAlpine. These could be of use as extra changing rooms for football. LD to obtain sizes so locations can be considered. Waiting for McAlpine</p> <p>Sports Club Logo – IR to ask Harrison Coe</p> <p>Discussion held on how to replace/overlay the Bellway signs. LD to contact Kensigns, MR has contacted Artisan – oprice approx. £350 to £600. Banner advertising Beer Festival to be considered as an “overlay”</p> <p>Plastic beer mats with section logos on now purchased</p> <p>200 Club refresh.</p> <p>Network rail – netting re lost cricket balls</p>	<p>LD to monitor</p> <p>IR to progress</p> <p>TS to send notes to Committee</p> <p>MR to progress</p>
8	Date of Next Meeting	Thurs 29 th June	

Appendix 2 - Lastest List of Potential Works to do

SMALLER JOBS (CIRCA BELOW £500)

Room/Area	Notes		Approx Cost
Bar – install panic alarm	can buy personal alarm	-	£10.00
Cellar – Fit Bolt to door (cellar side)	so that Bar staff has an escape route	-	£10.00
Outside Entrance – FIT PIR light (battery powered)	£10 from Argos - keep it cheap as it will probably get nicked !!!!	-	£10.00
Kitchen - Fit plinth	Fit Plinth		???
Refs Room - fix flooring under door	To be done at same time as Showers		???
Consider a KSC Sign above bar			???
Consider better bar shutters	Deferred for time being		£3k to £5k
Remove TV stand in corner	Partly done		

LARGER JOBS

Room/Area	Notes		Approx Cost
Corridors - Decorate	last done Dec 2014		???
Kitchen Decorate			???
Ladies Changing Room Decorate			???
Ladies & Mens Showers – Refurbish	£16.6 quote less £5k grant less £2.7 vat refund	-	£8.9 (net)
2nd Pavilion - Electricity supply	Deferred for time being		£25-£40k
Grounds - Drainage	On Football/Archery pitch		???
Lounge - Electric Emergency door	do if/when it next breaks		£1.5k
Cellar – Fit Electric Shutter	Now done	-	£1.5k
Improve Entertainment system			
Review Lounge furniture			