

Minutes of KTCSC Meeting held on Thursday 24th Feb 2022 in the Clubhouse

Present: Ian Russell (Chair), Sue Russell, Tom Sellers, Barry Coe, Martin Reece, Greg Titcombe. Michelle Tanser, Michael Tartaglia, Neil Manley

Apologies: Dave Ingham

	Agenda Item	Notes	Actions
1	Minutes from 27 th Jan 2022	Accepted	
2	Railway Bridge	<p>Still with Legal teams. Again we wait. SR to contact Philip Hollebhone.</p> <p>Temporary repairs on the pot holes have been done.</p>	<p>IR to monitor SR to contact PH</p>
3	Finance forecast	<p>TS reported on the current year forecast</p> <p>TS reported on the financial forecast re reduction of subs. Agreed that this year's subs stay the same.</p> <p>Suggested we might consider a (say) £10 bar voucher for Over 18s who have paid their subscriptions.</p>	<p>TS to look at implications and how it could work</p>
4	Works to do	<p>Updated Works to do List attached as Appendix 2.</p> <p>Ladies/Mens showers refurbishment - waiting for Council Grant to be approved. Should be within 2 or 3 weeks</p> <p>PB to arrange additional works on the roof</p> <p>Umpires room flooring - IR has met with Flooring man. Intend to action works when Showers are done.</p> <p>Works to do extension of car park tarmac has been commissioned. Should be done with the next 4 weeks</p> <p>IR has contacted Marcus Beecher re possibility of replacing the bar shutters. Marcus is to supply the name of someone who can provide a quote</p> <p>Agreed to wait til March to review Tree cutting proposals</p> <p>MR reported that the cost for grass cutting has increased by £20 a cut. Football has asked for their grass to be cut shorter.</p>	<p>IR to monitor</p> <p>PB to arrange</p> <p>IR to monitor</p> <p>MR to monitor</p> <p>IR to monitor</p> <p>MR to monitor</p>
5	Website	<p>TS reported on new look website. Agreed that the name should be ketteringsportsclub.com or similar. TS to get it live</p>	<p>TS to set up</p>

6	External Defibrillator Station	Defib station delivery expected 9 th April 2022. Defib training to be arranged once all is in situ. IR reported that he has contact with a Trainer.	
7	Section reports	<p>Hockey: In last part of season. Ladies O45s now out of O45s cup. Expect all teams to stay in their current divisions.</p> <p>Archery: Nothing to report</p> <p>Cricket: New nets finance is being obtained; 2/3rds of money raised. Intend to start work in April/May. Nets at KBA and Bishop Stopford continuing.</p> <p>Rifle: Leagues started and doing well.</p> <p>Tennis: Court tidying up has been done. Badger sett has been located. SR has cleaned toilet in 2nd pavilion.</p> <p>Football: No report</p>	
8	Functions	<p>5 Mar – Cricket/Hockey Race night 18 Mar - 18th Birthday</p> <p>25 Mar - Twinning Quiz night 26th Mar – end of Hockey season do</p> <p>3 Apr – Archery Angela Bray memorial day</p> <p>9 Apr – Hockey O75s dinner 23rd April – 90th Birthday party</p> <p>15th May– Hockey Vets vs LX</p>	
9	Jiminy Rent Review	After discussion, it was agreed (6 vote to 2) that the rent be increased from £525 to £575.	MT to progress with Jiminys
10	Summer Cleaning	IR and MR to do cleaning schedule for Cleaners for Summer Cricket.	IR/MR to arrange
11	Now TV	TS reported that the Now TV is not working. MT to check Now box and remote	With TS/MT
12	CCTV problems	TS reported that the CCTV occasionally has problems. He is contact with CCTV man to find a solution.	TS to progress
13	Broken wall lights	2 lights not working. IR arranging repairs	IR to progress

13	AOB	<ol style="list-style-type: none"> 1. Ruts by the field entrance to be can be filled in 2. TS has spoken to Insurance brokers re Public Liability issues with Taster Sessions (he It appears there is no need to Waivers. The Club and Members are covered by public liability if someone sues a member or the main club. Sections should check that that they have Public liability if someone was to sue a section. 3. Calor Gas tank gas replaced but a leak was found in the rifle range. GT has had repairs made 4. TS reported that Paris will be stopping Bar work around mid May. TS asked all to see if there are any Over 18 years olds that want some bar work. TS to produce a “job description” for circulation. 5. TS reported that a tree (by the bridge) has taken down the telephone line. CCTV still working. Portable Card payment machine appears to be working ok. Internet is not working. Waiting for BT to effect repairs. 6. TS reported that Kett Tennis has obtained planning permission to get 2 new courts set up on one of the old bowling greens. Also it appears that a Paddle Court may be set up on the other old bowling green 7. SR arranging for a quote for clearing the area by the Air Ambulance bin. 8. TS reported that Covid has now ended !!!! That is: there is no need to use QR code or maintain a register of who is at the club. 	<p>TS to produce Job Spec</p> <p>TS to monitor</p> <p>SR to obtain quote</p>
14	Date of Next Meeting	Thursday March 24 th in Clubhouse 7:30pm start. Agreed that meeting will always be 4 th Thursday in the month.	

Appendix 2 - Latest List of Potential Works to do

SMALLER JOBS (CIRCA BELOW £500)

Room/Area	Notes		Approx Cost
Bar - install panic alarm	can buy personal alarm	-	£10.00
Cellar - Fit Bolt to door (cellar side)	so that Bar staff has an escape route		£10.00
Outside Entrance - FIT PIR light (battery powered)	£10 from Argos - keep it cheap as it will probably get nicked !!!!		£10.00
Kitchen - Fit plinth	Fit Plinth		???
Refs Room - fix flooring under door	IR to contact Loz		???
Consider a KSC Sign above bar			???
Consider better bar shutters	IR to contact people		???
Remove TV stand in corner			

LARGER JOBS

Room/Area	Notes		Approx Cost
Corridors - Decorate	last done Dec 2014		???
Kitchen Decorate			???
Roof Repairs	PB to arrange		???
Ladies Changing Room Decorate			???
Ladies & Mens Showers - Refurbish	£16.6 quote less £5k grant less £2.7 vat refund		£8.9 (net)
2nd Pavilion - Electricity supply			£25-£40k
Car Park - More tarmac	do up to rifle range		£5.5k +
Grounds - Drainage	On Football/Archery pitch		???
Lounge - Electric Emergency door	do if/when it next breaks		£1.5k
Cellar - Fit Electric Shutter	do if/when it next breaks		£1.5k
Improve Entertainment system			
Review Lounge furniture			