

Minutes of KTCS Meeting held on Thursday 11th Nov 2021 in the Clubhouse (7:30 start)

Present: Ian Russell (Chair), Tom Sellers, Sue Russell, Barry Coe, Neil Manley, Michelle Tanser, Duncan Beaumont, Michael Tartaglia, James Bambridge, Martin Reece

Apologies: Peter Bourne, Greg Titcombe

	Agenda Item	Notes	Actions
1	Minutes from 23 rd Aug 2021	Accepted	
2	Railway Bridge	We now have a contact who is looking into it.	IR to keep on top of it
3	Finance forecast	TS reported on latest forecast. Subs are due from Hockey and final payment due from Cricket. It was noted that, at the moment, there appears to be no need to increase subs for next year but, as usual, the final decision will be made in March 2022 Kettering Tennis Club associate subs have been received TS has obtained new insurance from Club Insure – approx. £1500 reduction in premiums. Discretionary relief on Rates applied for. Recent Budget suggests the rates may be halved for 22/23 year. Unsure what will then happen re discretionary relief	
4	CCTV	TS has installed the “CCTV present” sign. TS has shown Bar Staff how to access CCTV Trees by the container have been removed.	
5	LED Lighting in clubhouse	A letter thanking Simon Turner for his work has been sent	
6	Works to do list	Updated Works to do List attached as Appendix 2. The door closer has been fitted to Mens away changing room door Still unable to apply for Grants from the council grants The Quote for removal of 18 trees at £7884 was noted. Nothing to be done at the moment. MR reported that nothing needed doing to the trees on the far side of the 2 nd pavilion. MR has arranged for the removal of trees that came down near the brook. PB to arrange additional works on the roof TS has purchased new crockery	IR to keep eye on availability of grants PB to arrange
7	Main Club – Social Media	No further News. TS waiting for Aled David to contact him TS to look at setting up a diary on the site showing what happens when	IR to contact Aled TS to action
8	Bellway Sponsorship Signs	Signs now all up All done. We did receive a complaint re the clearance by the sign. We met with Environment Agency onsite where we found out that any works within 8 mtrs of a river course needs permission from them. No further action is being taken by the Agency	

9	External Defibrillator Station	A new Defib has been obtained via the FA. Now waiting for an external cabinet to be delivered. Once delivered it will be installed by the double doors. JB was thanked for getting these for free !!!! Defib training to be arranged once all is in situ. JB has a contact at St Johns Ambulance Service	
10	Rifle Range Gas Fires	Fires were supposed to be fixed today BUT.....	
11	Weekly Cleaning	The weekly professional clean has started and a good job is being done	
12	Section reports	<p>Rifle: did very well with medal winnings. NRSA league restarting soon</p> <p>Tennis: Noted that Terry has stepped down the section and has retired from Tennis. SR is taking over as Tennis Rep and is thus no longer a General Committee Member. SR thanked the person (Dale Munn?) who is keeping the grass cut by the courts</p> <p>Cricket: Juniors doing well in Indoor league. Ladies indoor league starting after Xmas. Nets starting after Xmas. Dinner on Nov 19th. It was reported that the addition nets installation is progressing. Rifle emergency exit to be kept clear. The Sport England Crowd Funder Webinar was mention. MR to send TS the meeting video to forward on to all sections.</p> <p>Hockey: Ladies 5ths has dropped out of the league. Numbers are thin in both Mens and Ladies but this is also happening in many clubs. The Ladies teams have now moved to the East League and the 1sts, 2nds and 3rds are all near/at the top of their division.</p> <p>Archery: Nothing to report</p> <p>Football: 5 teams in the leagues. U18s only have 5 games left as the league is small. Tour to Portugal arranged for July 22. JB reported that he and Sarah are taking more of a back seat in the running of the club. Peter and Leanne are stepping up</p>	TS to forward Webinar
13	Functions	19 Nov 21 Cricket Dinner 26 Nov 21 Kett Tennis Race night 11 Dec 21 Hockey Social 18 Dec 21 Football party 22 Dec 21 T James Meeting & Social 18 Mar 22 18 th Birthday 25 Mar 22 Twinning	
14	AOB	<ol style="list-style-type: none"> 1. Cocktails are now available 2. Guest beer to be tried 3. Hockey asked to ensure that kitchen is cleaned after teas 	NM to pass word onto teams
15	Date of Next Meeting	Thursday Dec 9 th in Clubhouse 7:30pm start It was agreed that after this meeting, meetings will be scheduled for the last Thursday in the month.	

Appendix 2 - Latest List of Potential Works to do

	Room/Area	Notes	to be actioned by	Approx Cost
SMALLER JOBS (CIRCA BELOW £500)	Bar - install panic alarm (battery powered)	Can buy battery version via Internet		£150.00
	Cellar - fit bolt (Cellar side)	so that Bar staff has an escape route	TS to get and fit	£10.00
	Outside Entrance - FIT PIR light (battery powered)	£10 from Argos - keep it cheap as it will probably get nicked !!!!		£10.00
	Kitchen - Fit plinth			???
	Refs Room - fix flooring under door		IR to contact Loz	???
	Put KSC Sign above bar			???
	Get better bar shutters			???
LARGER JOBS	Room/Area	Notes		Approx Cost
	Corridors - Decorate	last done Dec 2014		???
	Kitchen Decorate			???
	Roof Repairs	Part done	PB to arrange	???
	Ladies Changing Room Decorate			???
	Ladies Showers - Refurbish	50% grant from ECB/KBC	IR to apply	£3,000.00
	Lounge - Electric Emergency door	do if/when it next breaks		£1,500.00
	Mens Showers - Refurbish	50% grant from ECB/KBC	IR to apply	£3,000.00
	Cellar - Fit Electric Shutter	do if/when it next breaks		£1,500.00
	2nd Pavilion - Electricity supply			£25-£40k
	Car Park - More tarmac	???? Extend parking (grass reinforcement)		£10k +
Grounds - Drainage	On Football/Archery pitch	Investigate cost / grant	???	